

Internship Opportunity: Research Intern - Literature, Art History, Cultural Studies, Ethnic Studies, History

Location: Hybrid | Hunter College Silberman School of Social Work, 2180 Third Avenue and 119th Street, 8th Floor

The Center for Puerto Rican Studies at Hunter College, CENTRO is the largest university-based research institute, library, and archive dedicated to the Puerto Rican experience in the United States.

Research Unit

The Research Unit is charged with the production of knowledge based on the investigation of subjects that bear on the general well-being of Puerto Ricans. To this end, the unit strives to obtain sponsored research grants to leverage our resources in order to promote among our staff and other partners the publication of articles in refereed journals to heighten the impact of our research on relevant fields.

Description

CENTRO seeks motivated and talented students to join us in realizing our mission to research, preserve and share the Puerto Rican experience.

The student intern will assist with both the preparation of a book proposal and manuscript. The ideal intern will be a student from a literature, art history, cultural studies, history, Ethnic Studies departments, and/or other related programs or fields with advanced experience in literary and visual cultural analyses. Interests in the following are encouraged: comparative nationalisms and/or (post/de-)colonial studies; the cultures of empire; and cultural representations of race and gender. Students well versed in and/or doing research on 19th literary and visual cultures and histories from across the Hispanic world (Spain, Latin America, the Spanish Caribbean, the Philippines, and/or Equatorial Guinea) are highly encouraged: with interests in Puerto Rico and Philippines, or Cuba, a plus.

Tasks:

Looking for a highly motivated and organized student who is able to/have:

- search for primary and secondary sources relevant to the research project across libraries, archives, and cultural institutions at Hunter, the CUNY system, across NYC, and beyond;
- collect, copy, and/or scan historical and recent documents and other materials; convert documents into readable/searchable PDFs (OCR)
- create, annotate, and format bibliographies
- advanced reading knowledge of Spanish (including proper citation/grammar rules)

Preferred Qualifications

Necessary computer skills include:

- advanced word processing (creating indexes, table of contents, captions for images, foot and end notes, and formatting MLA or Chicago format styles);
- bibliographic citation management programs (e.g., RefWorks),
- Adobe Acrobat (for scanning and running OCR)
- basic spreadsheet

To apply send resume and cover letter to rc1941@hunter.cuny.edu

Hunter College CUNY EDGE students apply to Ariela Sanabria at as7282@hunter.cuny.edu

Students who have work-study awards must apply at the Office of Financial Aid